



MALMESBURY TOWN COUNCIL

Town Hall
Cross Hayes
Malmesbury
Wiltshire SN16 9BZ

Local Government Act 1972

Notice is hereby given that the next meeting of the **Community Engagement & Town Promotion Committee** will be held in the Town Hall on **Thursday 17th October 2024** at 7pm

Claire Mann
Town Clerk
11th October 2024

To all members of the Community Engagement & Town Promotion Committee

Cllr L Crawford-Price (Chair)
Cllr P Exton (Ex-officio)
Cllr C Ritchie

Cllr C Doody
Cllr S James
Cllr I Wallis

Cllr K Drake
Cllr K Power

AGENDA

1. To receive declarations of interest
2. To receive apologies.
3. Public Question Time in respect of items included in this Agenda
4. To approve minutes of meetings held on 15th August and 12th September 2024
5. To receive income & expenditure report
6. To appoint Vice Chair to CETP Committee
7. To receive TIC report.
8. To note email from Town Clerk stating that all CE&TP events will be managed by the Office
9. To receive a report following the Athelstan 1100 'wash-up' meeting (17th September)
10. To consider renewal of Visit Wiltshire membership for coming year (£604.80)
11. To receive an update from the Late Night Shopping working Group and note Membership.
12. To consider advertising in Malmesbury Connections (period tbc, £75 to Scott Media per edition if agreed)
13. To consider email from Athelstan Museum.
14. To consider Hobbes Festival Report and, if agreed, potential expenditure of £1,500.
15. To consider Royal Mail delivery of Town Guides approx. £278.18+VAT(same Malmesbury circulation area as previously) and when to arrange delivery or next steps to arrange alternative area delivery
16. To consider request to stock Malmesbury colouring book by local artist at Tourist Information Centre
17. To note Rise Trust Report
18. To consider production of Tank Poems booklet and if agreed, set budget.
19. To consider Christmas Lighting Report (LD)
20. To receive an update on working groups and events;
 - i. Community Signage (Cllr Ritchie)
 - ii. PR & Comms (CM)
 - iii. EAT Festival (Cllr Crawford-Price)
 - iv. TIC Review (Cllr Ritchie)
 - v. Malmesbury in Bloom (Cllr Doody)
 - vi. High Street Gallery (Cllr Power)
 - vii. September Art Month (Cllr Drake)